



DR. D. Y. PATIL VIDYAPEETH (DPU), PUNE
(Deemed to be University)

(Accredited (3rd Cycle) by NAAC with a CGPA of 3.64 on four point scale at 'A++' Grade)
(Declared as Category - I University by UGC Under Graded Autonomy Regulations, 2018)

Standard Operating Procedure (SOP) for

**DPU MERIT SCHOLARSHIP SCHEME
FOR
UNDERGRADUATE STUDENTS
(Amended in July, 2022)**





Dr. D. Y. PATIL VIDYAPEETH, PUNE
(Deemed to be University)

(Accredited (3rd Cycle) by NAAC with a CGPA of 3.64 on four point scale at 'A++' Grade)
(Declared as **Category - I University** by UGC Under Graded Autonomy Regulations, 2018)
(An ISO 9001:2015 and 14001:2015 Certified University and Green Education Campus)

Dr. A. N. Suryakar
Registrar

Ref. No. : DPU/960-J/2022
Date : 20/08/2022

NOTIFICATION

In pursuance of the resolution passed by the Board of Management at its meeting held on **30th July, 2019**, in its resolution No. **BM- (v)-2019**, and the decision taken by the Vidyapeeth Authorities, whereby **Standard Operating Procedure (SOP) for DPU Merit Scholarship for the undergraduates** has been approved.

And whereas in pursuance of the resolution passed by the Board of Management at its meeting held on **10th August, 2022**, vide resolution no. **BM-37(iii)-22** regarding **amendments in Standard Operating Procedure (SOP) for DPU Merit Scholarship for the undergraduates**.

It is hereby notified for information of all concerned that Dr. D. Y. Patil Vidyapeeth, Pune has published **Standard Operating Procedures (SOP) for DPU Merit Scholarship Scheme for Undergraduate Students (Amended upto July, 2022)**.

This Amended SOP will serve as detailed guideline of the **DPU Merit Scholarship** for the undergraduates and it will be useful to all concerned. This will come into force with immediate effect.



A. N. Suryakar

(Dr. A. N. Suryakar)
Registrar

(Dr. A. N. Suryakar)
Registrar

Dr. D. Y. Patil Vidyapeeth
(Deemed to be University)
Pimpri, Pune- 18.

Copy to;

1. P. S. Chancellor for the Kind information of Hon'ble Chancellor, Dr. D. Y. Patil Vidyapeeth, Pune.
2. P. S. Vice Chancellor for the Kind information of Hon'ble Vice Chancellor, Dr. D. Y. Patil Vidyapeeth, Pune.
3. Controller of Examination Dr. D. Y. Patil Vidyapeeth, Pune.
4. Finance Officer Dr. D. Y. Patil Vidyapeeth, Pune.
5. Director (IQAC).
6. All the Heads of the Institutes.
7. Web Master of uploading on website.

Encl ; as above



Dr. D.Y. PATIL VIDYAPEETH, PUNE
(Deemed to be University)

(Re-accredited by NAAC with a CGPA of 3.62 on a four point scale at 'A' Grade)
(An ISO 9001 : 2008 Certified University)

Dr. A. N. Suryakar
Registrar

NOTIFICATION

Ref. No. : DPU/377(4)/2019
Date : 11/09/2019

In pursuance of the resolution passed by the Board of Management at its meeting held on 30th July 2019, in its resolution no. BM- 33 (v) - 19 and the decision taken by the Vidyapeeth Authorities.

It is hereby notified for information of all concerned that the Dr. D. Y. Patil Vidyapeeth, Pune has published Standard Operating Procedure (SOP) for DPU Merit Scholarship for the Undergraduates.

This SOP will serve as detailed guideline of the DPU Merit Scholarship for the Undergraduates and it will be useful to all concerned. This will come into force with immediate effect.



(Dr. A.N.Suryakar)
Registrar

REGISTRAR

DR. D.Y. PATIL VIDYAPEETH, PUNE

Copy to;

1. P.S. to Chancellor for the Kind information of Hon'ble Chancellor, Dr. D. Y. Patil Vidyapeeth Pune.
2. P.S to Vice Chancellor for the Kind information of Hon'ble Vice Chancellor, Dr. D.Y.Patil Vidyapeeth Pune.
3. Controller of Examination Dr. D.Y.Patil Vidyapeeth Pune.
4. Finance Officer Dr. D.Y.Patil Vidyapeeth Pune.
5. Director (IQAC)
6. All the Heads of the Institutes
7. Web master for uploading on website

Encl; as above

Dr. D.Y. PATIL VIDYAPEETH PUNE (DEEMED TO BE UNIVERSITY)
STANDARD OPERATING PROCEDURE (SOP) FOR
DPU MERIT SCHOLARSHIP SCHEME FOR UNDERGRADUATE STUDENTS
(Amended up to July 2022)

INTRODUCTION :

WHEREAS Dr. D. Y. Patil Vidyapeeth Pune (Deemed to be University) has been classified as Category I University by UGC in 2018 and ranked 41st in University Category and 76th in overall Category in India by NIRF 2022 by MOE, GOI, New Delhi. **Dr. D. Y. Patil Vidyapeeth Pune (Deemed to be University)** has thus earned these distinctions in a short period of time since it was recognized by UGC in 2003 as a Deemed to be University.

AND WHEREAS, as per the provisions of University Grants Commission (Institution Deemed to be University) **Regulations, 2019 in Clause Nos. 10.11.1 (B) (x-b)** and also as per the provisions of the Byelaws of Dr. D. Y. Patil Vidyapeeth Pune, **Bye Law No.1.2.4 Clause xiii (b)** which contains the powers of Academic Council to make recommendations to the Board of Management for Scholarships.

AND WHEREAS, as per the provisions of University Grants Commission (Institution Deemed to be University) **Regulations, 2019 sub clause 10.7 and sub-sub Clause No. 10.07.1 and 10.07.2** of the Regulations and also provisions of the Bye-Laws of Dr. D. Y. Patil Vidyapeeth Pune, **Bye Law No 1.1.4 clause No. xiii** provides that the Board of Management shall be the principal organ of management and the apex executive body of the institution deemed to be university. The Board of Management is empowered to make rules and is the final decision-making body in respect of every matter, including academic, administrative, personnel, financial, and development matters of the institution deemed to be university.

Dr. D. Y. Patil Vidyapeeth Pune (Deemed to be University) has introduced the DPU Merit Scholarship scheme to support talented students in pursuing their studies. This scholarship is available to meritorious students enrolled in full-time undergraduate courses. The scheme aims to provide incentives and financial support to encourage students to excel in their education and future careers. The scholarship funds are provided by the university from its own resources. The objective of the scheme is to attract talented individuals and strengthen their foundational knowledge. By awarding this scholarship, the university aims to motivate students to pursue their education and achieve excellence in their chosen fields.

AND WHEREAS, as per resolution passed by the Board of Management at its meeting held on 10th August 2022, vide its resolution no. BM-37(iii)-22 this policy has been amended due to inclusion of new constituent units under the ambit of the Vidyapeeth.

AND WHEREAS, Dr. D. Y. Patil Vidyapeeth Pune ‘DPU’ (Deemed to be University) has introduced the DPU Merit Scholarship scheme to support talented students in pursuing their studies. This scholarship is available to meritorious students enrolled in full-time undergraduate courses.

OBJECTIVES OF THE SCHEME

The objectives of the scheme are as follows:

1. To provide financial assistance to meritorious students of the undergraduate courses and encourage them to pursue higher education and advanced studies. This aligns with the mission and vision of Vidyapeeth.
2. To promote and nurture talent.
3. To foster academic excellence across all the Colleges/ Institutes of Dr. D. Y. Patil Vidyapeeth Pune (Deemed to be University).
4. To offer promising and deserving candidates an opportunity to undertake advanced studies and research at Dr. D. Y. Patil Vidyapeeth Pune (Deemed to be University).

SCHOLARSHIP CRITERIA: -

It is proposed to provide annual Scholarships to top 25% (Medical and Dental UG students) and 30% (Undergraduate Students studying in Physiotherapy, Nursing, Ayurved, Homoeopathy, Optometry, Biotechnology, Science and Technology, Management, Allied Health Sciences, Design and Liberal Arts).

Furthermore, if any new institutes are established or new programs introduced under the ambit of Vidyapeeth, the similar DPU merit scholarship criteria will be applicable to these newly admitted students.

AMOUNT OF SCHOLARSHIP :

Sr. No.	Faculty	Programs	Scholarship per Student / per Annum (Rs.)
1	Medical	Bachelor of Medicine and Bachelor of Surgery	4,000
2	Dental	Bachelor of Dental Surgery	4,000
3	Allied Health Sciences	Bachelor of Physiotherapy	3,000
		Bachelor of Optometry	3,000
		B.Sc. Radiology and Imaging Technology	3,000
		B.Sc. Operation Theatre and Anesthesia Technology	3,000
		B.Sc. Dialysis Technology	3,000
4	Nursing	Bachelor of Science (Nursing)	3,000
		Post Basic Bachelor of Science (Nursing)	3,000
5	Ayurved	Bachelor of Ayurvedic Medicine and Surgery	3,000
6	Homoeopathy	Bachelor of Homoeopathic Medicine and Surgery	3,000
7	Science and Technology	B. Tech in Biotechnology	3,000
		B. Tech in Medical Biotechnology	3,000
		M. Tech Integrated	3,000
		B. Des Fashion Life and Boutique Management	3,000
		B. Des Interior Design styling and practice	3,000

Sr. No.	Faculty	Programs	Scholarship per Student / per Annum (Rs.)
		B. Sc. Fashion design	3,000
		B. Sc. Graphic Animation and VFX	3,000
		B. Sc. Interior Design	3,000
		B. AAC GA and VFX	3,000
		B. Tech in Artificial Intelligence and Data Science	3,000
		B. Tech Computer Science and Design	3,000
8	Management	Bachelor of Business Administration	3,000
9	Liberal Arts	Bachelor of Performing Arts in Kathak	3,000
		Bachelor of Performing Arts in Bharatnatyam	3,000
		Bachelor of Performing Arts in Nritya yoga	3,000
		Bachelor of Performing Arts in Dance and Choreography	3,000

The Scholarship is payable solely at the discretion of Dr. D. Y. Patil Vidyapeeth Pune. The Scholarship amount cannot be adjusted against tuition fee or any other fee payable by the student to the College or Vidyapeeth.

ELIGIBILITY CRITERIA :

A) Undergraduate Students studying in Medical and Dental program of Vidyapeeth:

- Performance based on the top 25% of students in the first-year examination conducted by Dr. D. Y. Patil Vidyapeeth Pune.
- Students should not be availing themselves of any other type of scholarship scheme, would be eligible for consideration under this scheme. Form for the same is attached here with as **Annexure I.**

B) Undergraduate Students studying in Physiotherapy, Nursing, Ayurved, Homoeopathy, Optometry, Biotechnology, Science and Technology, Management, Allied Health Sciences, Design and Liberal Arts of Dr. D. Y. Patil Vidyapeeth Pune:

- Performance based top 30% students in the first-year examination conducted by the Vidyapeeth.
- Student should not be availing of any other of the scholarship scheme, would be eligible for consideration under this scheme. Form for the same is attached here with as **Annexure II.**

C) The student shall maintain a good academic record and must be in the top 25% / 30% positions in the respective disciplines as mentioned above.

EXCLUSIONS :

- If any student's academic performance is not up to the mark, such students will not be getting benefit of the Scholarship.
- If any student fails in any consecutive year exams, then his Scholarship will be stopped.
- If any student is getting any kind of financial assistance or support from any other authorities, such student is also not eligible for the scholarship.
- If any student switches from one program to another after completion of the first year, they will still be eligible for the scholarship.

SELECTION PROCEDURE :

For the First Disbursement:

The Examination section of Dr. D. Y. Patil Vidyapeeth, Pune, will draw up a merit list of scholars likely to be eligible for scholarship within five weeks after the declaration of results of the first-year examinations of students of all faculties. The list will, then, be screened for students who are availing of any other scholarship. If any students are availing any other scholarship, then their names will be deleted and the list will be extended to include further number of students equal to the number of students whose names have not appeared in the list, as before mentioned. Such additional students will be the next eligible students in the merit list. Form for the same is attached here with as **Annexure III**.

The names of the short-listed scholars eligible for the scholarship will be sent to the concerned college to confirm that the student has taken admission in the second year of the course. Upon confirmation from the respective college, the final list of scholarship awardees on the basis of merit will be compiled. In case, the college does not confirm that student (s) has joined the college in the second year, then names of next eligible students in the merit list will become eligible for scholarship and such names will be communicated to the college. Form for the same is attached here with as **Annexure IV and V**.

Where a College / Institute follows semester system, the marks obtained in both the semesters will be considered for eligibility for scholarship. Students failing in any semester examination will also not be eligible for scholarship.

The name, address for communication and details of bank account of the student in which the scholarship is to be paid, is to be furnished by the College along with their confirmation.

The Examination section of Vidyapeeth will forward the final merit list along with all the details, to Finance Section of Vidyapeeth for disbursement of Scholarship. Form for the same is attached here with as **Annexure VI**.

All the students whose names appear in the final list will also be awarded a “Scholarship Certificate”. The names of such candidates will also be displayed on the website of Vidyapeeth as well as the respective colleges. Form for the same is attached here with as **Annexure VII**.

FOR SUBSEQUENT DISBURSEMENT:

The Examination section of Vidyapeeth will, after declaration of results of examination for subsequent years, validate that the students receiving the scholarship, as above-mentioned, have passed in the examination. All the students who successfully pass in all the subjects and take admission to the next year of their course will be eligible to receive a scholarship. The Colleges will provide confirmation to this effect to the Vidyapeeth. Students who fail to pass any of the subjects or do not take admission in the next year of their course will not be eligible to receive the scholarship. The admission criteria will not apply to the students who have given examination of the final year of their course.

DURATION OF THE SCHOLARSHIP & ITS RENEWAL

A student will be eligible for the scholarship for a total duration not exceeding 3 years. The scholarship under the scheme is renewable from year to year in the same stream, based on satisfactory progress. Students who fail to pass any of the subjects, as well as those awarded grace marks, will not be eligible for the renewal of the scholarship for further years.

Additionally, students who fail in the semester examination will also not be eligible for the renewal of the scholarship for further years. (Refer Bye law 7.2 (iv) (Academics and Administration of students)).

The renewal of the scholarship will depend on the student's promotion to the next year and their admission for the following year. It will also be subject to discipline and the maintenance of attendance of at least 75% by the scholar.

Any complaints of indiscipline, including involvement in ragging, against the scholars will result in the forfeiture of the scholarship. Good conduct and regular attendance, as mentioned above, are also required for the continuation of the scholarship.

The decision of the Vidyapeeth will be final and binding in all such matters. Once a scholarship is cancelled, it will not be revived under any circumstances.

PAYMENT OF SCHOLARSHIP:

The selected students will receive the scholarship directly from the Finance Section of Dr. D. Y. Patil Vidyapeeth Pune, into a bank account opened by the students in their name. The Finance Section, with the assistance of the Examination Section, will make provisions for the disbursement of the scholarship. The scholarship will not be paid into the bank account of any other person or into a joint account with any other person. Usually, the payment of the scholarship will be made in the month after the admission is obtained in the next year.

Sd/-
(Dr. A.N. Suryakar)
Registrar