

DPU

Dr. D. Y. PATIL VIDYAPEETH, PIMPRI, PUNE
(Deemed to be University)

(Accredited (3rd Cycle) by NAAC with a CGPA of 3.64 on four point scale at 'A++' Grade)
(Declared as Category - I University by UGC Under Graded Autonomy Regulations, 2018)
(An ISO 9001:2015, ISO 14001:2015 Certified University)

DPU Training & Placement Policy

Amended in 2024



NOTIFICATION

Ref. No. : DPU/601-J(v)/24
Date : 16/07/2024

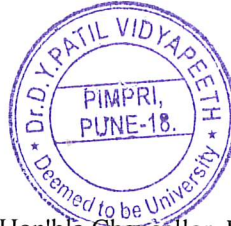
In pursuance of the resolutions passed by the **Executive Council** at its meeting held on **26th June 2024** vide **Resolution No. EC-29(v)-24** and the decision taken by the Vidyapeeth Authorities.

It is hereby notified for the information of all concerned that Dr. D. Y. Patil Vidyapeeth, Pimpri, Pune has published "**Revised DPU Training and Placement Policy (Amended in June, 2024)**" for prescribing activities to be carried out in Vidyapeeth by its Constituent Colleges / Institutions for providing career counselling and placement to the students of DPU.

This Revised Policy comprises the following:

- Vision
- Mission
- Policy Statement
- Objectives
- Training and Placement related Activities
- Composition of T&P Committee
- Student Policy for T&P
- Reporting and Complaints
- Review and Updates

This Revised Policy will serve as a detailed guideline and will be useful to all concerned. This will come into force with immediate effect.




(Dr. Narendra M. Kadu)
Registrar

Copy to;

1. P.S. to Chancellor for the Kind information of Hon'ble Chancellor, Dr. D. Y. Patil Vidyapeeth Pune.
2. P.S. to Vice Chancellor for the Kind information of Hon'ble Vice Chancellor, Dr. D.Y. Patil Vidyapeeth, Pune.
3. P.S. to Pro Vice Chancellor for the Kind information of Hon'ble Pro Vice Chancellor, Dr. D.Y. Patil Vidyapeeth, Pune.
4. Director (IQAC), Dr. D.Y. Patil Vidyapeeth, Pune.
5. Director (Administration: Quality Assurance, Faculty Development & Research), Dr. D. Y. Patil Vidyapeeth, Pune
6. Director (Research), Dr. D.Y. Patil Vidyapeeth, Pune.
7. Controller of Examinations, Dr. D.Y. Patil Vidyapeeth, Pune.
8. Finance Officer, Dr. D.Y. Patil Vidyapeeth, Pune.
9. All the Heads of the Colleges / Institutes of DPU
10. Web master for uploading on DPU website.

Encl: As above

DPU TRAINING AND PLACEMENT POLICY 2024

WHEREAS, Dr. D. Y. Patil Vidyapeeth, Pune popularly known as 'DPU', managed by **Dr. D.Y Patil Vidyapeeth Society, Pune**, was declared as "Deemed-to-be University, **under section 3 of UGC Act 1956** in 2003. To start with, there was one constituent college i.e., Dr. D.Y Patil Medical College, Hospital and Research Centre, Pune. Later, a few more constituent colleges were established and/or brought under the ambit of the DPU.

AND WHEREAS today the Vidyapeeth has 14 constituent institutions under its umbrella. All the institutions have the approval / recognition of the relevant statutory bodies to offer UG, PG Degree/Diploma, Super-specialty and Ph.D. programmes in relevant and emerging disciplines, specializations, and super specializations.

AND WHEREAS, as per the provisions of University Grants Commission (Institution Deemed to be University) Regulations, 2023 Clause 11 and Sub Clause No. 11 (3) and 11 (4), Clause 13 and Sub Clause No. 13 (1) and 13 (2) of the Regulations provides that the Executive Council shall be the Principal Organ of Management and the Apex Executive Body of the Institution Deemed to be University, with powers to make rules and shall be the final decision making body in respect of every matter including academic, administrative, personnel, financial, development matters of institution Deemed to be University.

AND WHEREAS, to prescribe activities to be carried out in the Vidyapeeth and its Constituent Colleges / Institutions for providing career counselling and placement opportunities to the students of the Dr. D. Y. Patil Vidyapeeth, Pimpri Pune. The framing of such a Policy will enable the Constituent Colleges / Institutes of the Dr. D. Y. Patil Vidyapeeth, Pimpri Pune to ensure that every individual receives suitable guidance for appropriate career planning and subsequent placement in the competitive industry giving rise to a successful career. Dr. D. Y. Patil Vidyapeeth, Pimpri Pune (Deemed to be University) hereby adopts the following **Revised DPU Training and Placement Policy 2024**. This Training & Placement Policy will ensure the effective supervision of all the related activities in the student's best interest.

1. INTRODUCTION:

Dr. D. Y. Patil Vidyapeeth, Pimpri, Pune (DPU) recognizes the critical role of Training and Placement in shaping the career paths of its students. The Training and Placement Policy 2024 aims to streamline and enhance the employability skills of students across constituent colleges and institutes under DPU while fostering strong industry-academia collaborations. This policy outlines the vision, mission, objectives, and the framework for training and placement activities to be conducted. Additionally, the policy establishes clear responsibilities for all stakeholders to ensure the systematic execution of training and placement initiatives.

2. VISION:

To become a leading institution in enabling career readiness and lifelong learning opportunities for students by bridging the gap between academic excellence and professional success. By cultivating a progressive environment, **Dr. D. Y. Patil Vidyapeeth, Pimpri, Pune (DPU)** envisions empowering students to achieve their career aspirations globally.

3. MISSION:

Our mission is to provide high-quality education to enhance employability skills. We aim to equip students with skills and competencies that meet global industry standards, establish sustainable partnerships with reputed organizations for placements and internships, bridge the gap between academia and industry through collaborative efforts, nurture entrepreneurship and innovation by fostering creativity among students etc. Also, while engaging in educational opportunities, we aim to promote a culture of continuous learning and innovation. Through these efforts, we contribute to a more equitable and enriched society.

4. POLICY STATEMENT:

The **Dr. D. Y. Patil Vidyapeeth, Pimpri, Pune (DPU)** Training and Placement Policy 2024 commits to prepare students for successful professional careers by enhancing their employability skills through structured training programs and industry collaborations. This policy emphasizes creating opportunities for internships, placements, and real-world exposure while maintaining ethical and professional standards. DPU strives to foster a conducive learning environment where students can achieve their career aspirations and contribute meaningfully to society.

5. OBJECTIVES:

- **Skill Development Initiatives:** Dr. D.Y. Patil Vidyapeeth, Pimpri, Pune shall prepare their students for professional careers through their various Skill Development Initiatives.
- **Placement Opportunity:** Dr. D.Y. Patil Vidyapeeth, Pimpri, Pune shall facilitate equal placement opportunities like internships, industry projects, and final placements across diverse sectors to every individual, irrespective of their background.
- **Collaborations:** Dr. D.Y. Patil Vidyapeeth, Pimpri, Pune shall strive to foster collaborations with industries for knowledge sharing and research opportunities by enhancing communication, leadership, and technical skills of students.

- **Strategic Initiatives.:** Dr. D.Y. Patil Vidyapeeth, Pimpri, Pune shall actively encourage and build confidence and career adaptability in students to meet the challenges of a dynamic job market by providing exposure to the latest industry trends and demands through their strategic initiatives.

6. TRAINING AND PLACEMENT RELATED-ACTIVITIES:

- 6.1. Skill Development Programs:** Organizing workshops, seminars, and certification programs to enhance technical and soft skills. These include resume building, interview preparation, group discussions, aptitude test and mock interviews.
- 6.2. Career Guidance:** Conducting career counseling sessions and aptitude development programs to assist students in identifying suitable career paths.
- 6.3. Industry Interactions:** Arranging guest lectures, industrial visits, and expert sessions to familiarize students with industry trends. Collaborations with alumni for mentoring sessions will also be a key activity.
- 6.4. Placement Drives:** Hosting campus recruitment drives, pooled recruitment events, walk-ins, and job fairs. Coordination with recruiters to tailor placement opportunities for students with diverse interests.
- 6.5. Internships:** Facilitating internships with leading organizations to provide real-world exposure and practical experience.
- 6.6 Hackathons and Competitions:** Organizing industry-sponsored challenges to enhance problem-solving skills and foster innovation among students.

7. COMPOSITION OF VIDYAPEETH TRAINING AND PLACEMENT CELL:

7.1 The Constitution of the Training and Placement Cell at Vidyapeeth Level.

- 1. Chairperson:** The Hon'ble Vice-Chancellor shall nominate the Director, (Training & Placement) as chairperson of the Committee.
- 2. Training and Placement Officer:** One Member from the Constituent College shall be the (TPO) Responsible for overall planning and execution of activities.
- 3. Faculty Representatives:** Two representatives from Constituent College/Institute to ensure consistency and accountability.
- 4. Student Representatives:** Two final-year students from the College/Institute to share feedback and represent student concerns.
- 5. Administrative Staff:** Dedicated personnel to manage logistics and documentation for training and placement events.
- 6. Head, Training and Placement:** One Sr. most faculty member Heading the T&P Cell the Member Secretary, from the Constituent College/Institute or equivalent.

The Cell shall meet at least once in a year or as and when required. The Cell shall supervise the activities of College Level Cells

7.2 Committee at College Level: Each Constituent College/Institute will establish its own Training and Placement Committee comprising of:

1. **Chairperson:** Dean/ Director / Principal of all Constituent Colleges/Institutions shall assign the responsibility to One Teaching Staff Member as In-charge for conducting activities at College/Institute level.
2. **Faculty Coordinator (s):** Dean/ Director / Principal shall appoint Coordinator to oversee and for conducting activities under this policy at College/Institute level.
3. **Student Coordinators:** Final-year students actively involved in training and placement initiatives.
4. **Alumni Mentors:** Distinguished alumni who can offer guidance and insights to current students.

If required Dean / Director / Principal shall appoint necessary number of assisting members as required for conducting activities under this policy. The at College/Institute Level Cells shall maintain a detailed record about the activities conducted under the policy in their respective colleges/institutes and prepare and submit timely reports to IQAC for record.

The Cell shall meet as and when required. The Cell shall prepare the Annual Placement Report, Record of Placements, Activities of College Level to Vidyapeeth Placement Cell along with a copy to Vidyapeeth IQAC Department

Student Policy for Training and Placement: Students' can opt opportunity to register themselves during the placement drives, however after receiving a first offer, he / she would be out of placement processes.

1. **Eligibility:** Students must meet the minimum attendance and academic performance criteria to participate in training and placement activities at academic and placement module.
2. **Code of Conduct:** Students must adhere to professional behavior and ethics during training sessions, interviews, and internships. Dress codes and punctuality must be strictly followed.
3. **Participation:** Students are encouraged to attend all training programs and placement drives organized by the institution. Absenteeism without valid reasons will be discouraged.
4. **Feedback:** Students are required to provide feedback on training programs and placement activities to improve future initiatives. Constructive suggestions will be considered for enhancing the quality of programs.
5. **Communication Process:** Any communication from companies & vice-versa to the student will be routed through the Training & Placement Office. Student must ensure to inform Training & Placement Office about the opting out of final placement process due to higher studies with name of institute or personal reasons.
6. **Discipline:** Any form of misconduct or violation of guidelines during training or placement activities will lead to disciplinary action as per institutional policies.

The Training and Placement Cell serves as a facilitator and counsellor only for all Training and Placement-related activities. The Training and Placement cell does not guarantee any job or placement for any student.

7. TRAINING & PLACEMENT RELATED ACTIVITIES TO BE CONDUCTED BY CONSTITUENT COLLEGES / INSTITUTIONS:

- To assist students to develop/clarify their academic and career interests, and their short and long-term goals through individual counselling.
- To maintain and update a database of students that can be shared with future employers / recruitment agencies.
- To maintain a database of companies and establish strategic links for campus recruitments.
- To gather information about job openings and all relevant recruitment advertisements for circulation to Students.
- To coordinate with companies to learn about their requirements and recruitment procedures.
- To identify the needs and expectations of the companies and to assist them in recruiting most suitable candidates.
- To organize pre-placement training/workshops/seminars for students.
- To arrange periodic meetings with Human Resources Executives of companies in order to promote Dr. D. Y. Patil Vidyapeeth and its Constituent Colleges / Institutions.
- To collect feedback from employers where our students are selected.
- To assist students for industrial / professional training that will enhance their future employability.
- To assist employers to achieve their hiring goals.
- To provide resources and activities to facilitate the career planning process.
- To act as a link between students, alumni, and the employment community.
- To assist students in obtaining placement and career goal.
- Collaborate with industry for live projects, research work, workshops or any academic alliance, industrial visit with reputed organizations.
- To motivate students to aspire for higher studies and guiding them to take competitive exams such as CAT, GATE, BET, ICMR, GRE, IES, TOFEL, IELTS, UPSC, MPSC, DBT-BET, GATE, NET, etc.
- To motivate students to develop technical knowledge, ethical and soft skills in terms of career planning and goal setting.
- Aiming to place the maximum number of students through campus & off-campus interviews conducted by reputed companies/agencies.
- To provide self-employment opportunities (Entrepreneurship)

7. REPORTING AND COMPLAINTS MECHANISM:

Any Individual who have concerns related to training or placement activities must be reported directly to the Placement Cell through email or a written submission to the Training and Placement Officer. The Training and Placement Cell guarantees complete confidentiality to protect the privacy and interests of all parties involved and all complaints will be treated confidentially and addressed promptly following a transparent and impartial process aligned with institutional guidelines maintaining fair resolution.

8. REVIEW AND UPDATES:

The Training and Placement Policy will undergo an annual review to ensure its effectiveness, incorporating feedback from students, faculty, and recruiters to facilitate and adapt to changing circumstances and to reinforce our commitment to excellence. Necessary updates will be implemented based on industry trends and institutional needs, with changes communicated transparently to all stakeholders including students, faculty, and recruiters.

9. CONCLUSION:

Dr. D.Y Patil Vidyapeeth, (Deemed to be University) (DPU) Training and Placement Policy 2024 strives to provide a comprehensive framework to prepare students for their professional journey. Through collaboration, innovation, and dedicated efforts, DPU is committed to enhancing the employability and career readiness of its students, ensuring they achieve success in their chosen fields. This policy reflects DPU's unwavering commitment to nurturing talent, fostering innovation, and contributing to the holistic development of students as future leaders in the global economy. Together, we aim to build a robust and dynamic platform that propels students toward fulfilling and impactful careers.

Implementation Date: 02/06/2014

Revision Date: 16 / 07 / 2024

Sd/-
Dr. Narendra. M. Kadu
Registrar



DPU

Dr. D. Y. PATIL VIDYAPEETH, PUNE
(Deemed to be University)

Sant Tukaram Nagar, Pimpri, Pune - 411 018, Maharashtra, India.

Ph. +91-20-27805000 / 27805001.

• E-mail : info@dpu.edu.in • Website : www.dpu.edu.in