DPU

Dr. D. Y. Patil Vidyapeeth, Pune

(Deemed to be University)

(Re-accredited by **NAAC** with a **CGPA** of **3.62** on a four point scale at **'A' Grade**)
49th rank in **University Category, 2**nd rank in **Dental Category** and **19**th rank in **Medical Category** in India **(NIRF-2021)**
(Declared as **Category - I University** by UGC Under Graded Autonomy Regulations, 2018)
(An ISO 9001:2015 and 14001:2015 Certified University)

SOP for Dr. P. D. Patil Merit Scholarship

for B. Tech. Artificial Intelligence (AI) and Data Science

Undergraduate Degree Programme

At Dr. D. Y. Patil Biotechnology and Bioinformatics Institute

Ref. No. : DPU /1072–c/21

Date : 26/11/2021

NOTIFICATION

In pursuance of the recommendation submitted through resolution passed by the Academic Council at its meeting held on **8th October 2021**, vide **Resolution No. AC-28-21** and the decision taken by the Vidyapeeth Authorities.

And whereas in pursuance of the resolution passed by the Board of Management at its meeting held on **10th November 2021** vide **Resolution No. BM-41-21** regarding **Standard Operating Procedure (SOP) for Dr. P. D. Patil Merit Scholarship** for meritorious students of B. Tech. Artificial Intelligence (AI) and Data Science undergraduate degree programme at Dr. D. Y. Patil Biotechnology and Bioinformatics Institute (DYPBBI), Tathawade, Pune.

It is hereby notified for information of all concerned that the Dr. D. Y. Patil Vidyapeeth, Pune has published **Standard Operating Procedure (SOP) for Dr. P. D. Patil Merit Scholarship for** meritorious students of B. Tech. Artificial Intelligence (AI) and Data Science undergraduate degree programme at Dr. D. Y. Patil Biotechnology and Bioinformatics Institute (DYPBBI), Tathawade, Pune, for your information and record.

The **SOP for Dr. P. D. Patil Merit Scholarship** will serve as detailed guidelines as below:

- ➢ **Institution of Eligibility Criteria for Scholarship Scheme**
- ➢ **Procedure of Recommendation**
- ➢ **Formation of Section Committee**
- ➢ **Disbursement of Scholarship Amount**

The SOP will be useful to all the concerned. This will come into force with immediate effect.

(Dr. A. N. Suryakar)
Registrar

Copy to:
1. PS to Chancellor for kind information of Hon'ble Chancellor, Dr. D. Y. Patil Vidyapeeth, Pune.
2. PS to Vice Chancellor for kind information of Hon'ble Vice Chancellor, Dr. D. Y. Patil Vidyapeeth, Pune.
3. The Controller of Examinations, Dr. D. Y. Patil Vidyapeeth, Pune.
4. The Finance Officer, Dr. D. Y. Patil Vidyapeeth, Pune
5. The Director (IQAC), Dr. D. Y. Patil Vidyapeeth, Pune
6. The Director, Dr. D. Y. Patil Biotechnology and Bioinformatics Institute (DYPBBI), Tathawade, Pune
7. Web Master for uploading on Website

WHEREAS Dr. D. Y. Patil Vidyapeeth Pune (Deemed to be University) has been classified as Category I University by UGC and ranked 49th in University Category and 80th in overall Category in India by NIRF 2021, MHRD and New Delhi. **Dr. D. Y. Patil Vidyapeeth Pune (Deemed to be University)** has thus earned these distinctions in a short period of time since itwasrecognizedbyUGCin2003asaDeemedtobeUniversity.

AND WHEREAS, as per the provisions of University Grants Commission (Institution Deemed to be University) **Regulations, 2019 in Clause Nos. 10.11.1 (B) (x-b)** and also as per the provisions of the Byelaws of Dr. D. Y. Patil Vidyapeeth, Pune (Deemed to be University), **Byelaw No.1.2.4 Clause xiii (b)** which contains the powers of Academic Council to make recommendations to the Board of Management for Scholarships.

AND WHEREAS, as per the provisions of University Grants Commission (Institution Deemed to be University) **Regulations, 2019 sub clause 10.7 and sub-sub Clause No. 10.07.1 and 10.07.2** of the Regulations and also provisions of the Bye-Laws of Dr. D. Y. Patil Vidyapeeth Pune, **Byelaw No 1.1.4 clause No. ix** provides that the Board of Management shall be the Principal Organ of Management and the Apex Executive Body of the Institution Deemed to be University, with powers to make rules and shall be the final decision making body in respect of every matter including academic, administrative, personnel, financial, development matters of Institution Deemed to be University.

AND WHEREAS, Dr. D. Y. Patil Vidyapeeth, Pune (Deemed to be University) 'DPU' has played a very vital role in structuring the educational future of many students. Therefore with the objective to support the talented students for their studies and make them build their own future by providing them incentives in the form of scholarship **Dr. D. Y. Patil Vidyapeeth, Pune (Deemed to be University) has decided to introduce the Dr. P. D. Patil Merit Scholarship**, with effect from Academic Year 2021-22. This is a Merit Scholarship and is available only to the meritorious students studying in the full-time B. Tech. Artificial Intelligence (AI) and Data Science undergraduate degree programme at Dr. D. Y. Patil Biotechnology and Bioinformatics Institute (DYPBBI).

The funds for this scholarship have been made available by Vidyapeeth from its own pool of resources. This Merit Scholarship shall remain in function, till further changes are notified by D. Y. Patil Vidyapeeth, Pune (Deemed to be University) in this regard.

OBJECTIVES OF THE SCHEME:

The objectives of the scheme are set forth in line with the mission and vision of Vidyapeeth:

1. To provide financial assistance to meritorious students of the undergraduate degree programme and to encourage such students to continue their pursuit of higher education and advanced studies.

2. To assist the meritorious students in order to get them ready to be deployed in the industry.

3. To promote, remove financial barrier and nurture talent in the field of Artificial Intelligence and Data Science.

4. To build academic excellence at Dr. D. Y. Patil Biotechnology & Bioinformatics Institute.

NUMBER OF SCHOLARSHIP:

The Annual Scholarship shall be awarded separately for each academic year to 20% students of Sanctioned Intake. The details are as follows:

Program / Course	Program Intake	Scholarship on Merit (20% of total intake) (All four years)	
		No. of Students	**Scholarship**
B. Tech. Artificial Intelligence (AI) and Data Science	60	12	50% on Annual Course Fees

TABLE 1.1: Number of Scholarship

ELIGIBILITY CRITERIA

Scholarship on Merit [Dr. P. D. Patil Merit Scholarship]	12th Class (Any Board) Or 12th PCM	JEE Mains (Joint Entrance Exam)	AIBTAIT (All India B. Tech. AI Entrance Test)	MH-CET (Maharashtra Common Entrance Test)	2nd Year	3rd Year	4th Year
					B.Tech. Artificial Intelligence (AI) and Data Science		
	[Percentage]	[Percentile]			[Percentage]		
50% on Annual Course Fees	90 & above	85 & above			80 & above with no backlog		

TABLE 1.2: Eligibility Criteria

APPLICATION FOR SCHOLARSHIP

For getting Dr. P. D. Patil Merit Scholarship, the students must have secured admission to B. Tech. Artificial Intelligence (AI) and Data Science undergraduate degree programme at Dr. D. Y. Patil Biotechnology and Bioinformatics Institute (DYPBBI) and will have to prove their competence every year separately. Accordingly, the students must apply for scholarship each year based on the following eligibility criteria:

1. The students admitted in First Year B. Tech Artificial Intelligence (AI) and Data Science undergraduate degree programme at Dr. D. Y. Patil Biotechnology & Bioinformatics Institute, Tathawade shall be eligible for applying for Dr. P.D. Patil Merit Scholarship if they secure 90% & above in 12th Standard (HSC) in any board with PCM **AND** have scored 85% & above at AIBTAIET (DPU-All India B. Tech. AI Entrance Test) **OR** 85 percentile or more at JEE (Joint Entrance Exam) or MH-CET (Maharashtra Common Entrance Test)

2. The students fulfilling the above criteria shall be considered eligible for applying for scholarship in the format titled **Annexure I - Scholarship Application Form** along with **Annexure II – Undertaking Form.**

3. Second year onwards, the students who score **80% & more** without any backlog/ATKT in preceding year/s of B. Tech Artificial Intelligence (AI) and Data Science undergraduate degree programme will be considered eligible to apply for the scholarship and shall apply for scholarship in the format titled **Annexure I(A) - Scholarship Application Form** along with **Annexure II – Undertaking Form.**

4. **PROVIDED THAT** they have not availed any other type of scholarship scheme in First Year or any subsequent years at B. Tech. Artificial Intelligence (AI) and Data Science undergraduate degree programme.

5. All students shall mandatorily fill **Annexure III: Student Consent Form** to declare that they have taken admission to next year and are not receiving any other scholarship from any other source or scholarship agency.

6. All eligible students after applying in the given format subject to successful scrutiny of documents and information shall appear for Personal Interview before "Scholarship Selection Committee".

EXCLUSIONS

- If any student is getting any kind of financial assistance or support or scholarship from any other authorities / institutions / agencies / individuals, such student shall not be eligible for this scholarship

- If any student fails in any consecutive year exams or takes break from studies due to any reasons, then he shall no more be eligible to apply for such scholarship in future years

- If any action against the student is initiated under any disciplinary grounds or if conduct of student is against the Code of Disciplined Conduct of Students, then the student shall become ineligible to apply and receive benefits under Dr. P. D. Patil Merit Scholarship Scheme

- This scholarship cannot be clubbed with any other Scholarship Scheme of DPU or any other agency / authority / institution / individual

- The students of B. Tech. Artificial Intelligence (AI) and Data Science shall not be eligible for DPU Merit Scholarship Scheme for Undergraduate Students

SELECTION PROCEDURE

FORFIRST YEAR STUDENTS

The students shall secure admission to First Year of B. Tech. Artificial Intelligence (AI) and Data Science at **Dr. D. Y. Patil Biotechnology & Bioinformatics Institute Tathwade, Pune** by depositing all applicable fees at the time of admission as well as subsequently.

The students fulfilling the eligibility of Dr. P. D. Patil Merit Scholarship will then apply online for the Scholarship along with required documents in the given format under Annexure I – Scholarship Application Form) along with Annexure II – Undertaking Form.

The Admission Committee of Dr. D. Y. Patil Biotechnology & Bioinformatics Institute Tathwade, Pune, shall then scrutinize the applications received for eligibility, documents submitted and Scholarship availed.

Post Scrutiny the Admission Committee will draw up a Provisional Merit List of all students eligible for Dr. P. D. Patil Merit Scholarship within five weeks from the completion of admission process. If any student from the list have fails to fulfill any eligibility criteria or has availed any other scholarship, then their names will be deleted

and the list will be extended to include further number of students equal to the sanctioned number of scholarships who are either waitlisted or whose names have not appeared in the list.

The Provisional List of eligible students shall than be displayed on the Notice Board and website of the Institute.

The students whose names appear in the provisional list will then appear for Interview before the Scholarship Selection Committee who shall than interview the Candidates and put Specific remarks of **"RECOMMENDED / NOT RECOMMENDED FOR SCHOLARSHIP"** against the name of each candidate.

All the students whose names appear in the final list will be awarded a **"Scholarship Card"** (Annexure V- Scholarship Card). Additionally, the names of such candidates will also be displayed on the website of Dr. D. Y. Patil Biotechnology & Bioinformatics Institute.

SECOND YEAR ONWARDS:

The students shall secure admission to First Year of B. Tech. Artificial Intelligence (AI) and Data Science at Dr. D. Y. Patil Biotechnology & Bioinformatics Institute Tathwade, Pune by depositing all applicable fees at the time of admission as well as subsequently.

The Examination Committee of Dr. D. Y. Patil Vidyapeeth, Pune (Deemed to be University), will draw up a "Provisional Merit List" (Annexure IV – Merit List from Examination Department) of eligible students under Dr. P. D. Patil Merit Scholarship within five weeks after the declaration of Result.

The Provisional List of eligible students shall than be displayed on the Notice Board and website of the Institute.

The students whose names appear in the Merit List will then apply online for the Scholarship, take a printout, sign it and submit along with required documents in the given format under (Annexure I(A) – Scholarship Application Form) along with Annexure II – Undertaking Form.

The Admission Committee of Dr. D. Y. Patil Biotechnology & Bioinformatics Institute Tathwade, Pune, shall then scrutinize the applications received for eligibility, documents submitted and Scholarship availed.

Post Scrutiny the Admission Committee will draw up a Provisional Merit List of all students eligible for Dr. P. D. Patil Merit Scholarship within five weeks from the completion of admission process. If any student from the list have fails to fulfill any eligibility criteria or has availed any other scholarship, then their names will be deleted and the list will be extended to include further number of students equal to the sanctioned number of scholarships who are either waitlisted or whose names have not appeared in the list.

The Provisional List of eligible students shall than be displayed on the Notice Board and website of the Institute.

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All the students whose names appear in the final list will be awarded a **"Scholarship Card"** (Annexure V- Scholarship Card). Additionally, the names of such candidates will also be displayed on the website of Dr. D. Y. Patil Biotechnology & Bioinformatics Institute.

DISBURSEMENT OF SCHOLARSHIP

On the Basis of Interview the Scholarship Selection Committee will submit Final Merit List of eligible students for Dr. P. D. Patil Merit Scholarship Vidyapeeth and Finance Department of Vidyapeeth for disbursement of Scholarship.

The College shall than collect and furnish the Final Merit List along with supporting documents.

The Finance Department shall make Disburse the Scholarship Amount through NEFT directly in the Bank Account of the Student Only subject to deductions and disclosures under applicable tax laws.

Provisions for disbursement of Scholarship will be made by the Finance Department with the help of Admission and Examination Committee. The payment of scholarship will usually, be done within 3 months after the admission is obtained in the next year subject to appropriate approvals and completion of formalities.

This Scholarship shall not be adjusted against any type of payment payable by the student to the college and/or Dr. D Y Patil Vidyapeeth, Pune (Deemed to be University).

Cancellation: Dr. D. Y. Patil Vidyapeeth, Pune (Deemed to be University) Authorities have full rights to cancel the Merit Scholarship on disciplinary reasons or any other grounds or even without assigning any reasons.

DURATION OF THE SCHOLARSHIP &CONDITIONS THEREOF

A student will be eligible for the scholarship in all 4 Years subject to fulfillment of eligibility criteria and recommendation from the Scholarship Selection Committee subject to sanction of Scholarship from Vidyapeeth Authorities and Management every year when the scheme is floated.

If the students to whom this scholarship has been granted / paid, indulges in any of the following activities, then such scholarship shall be revoked:

1. Complaints against the meritorious students regarding indiscipline including any complaints of ragging, etc.
2. Irregularity in attendance
3. Any other activity, which may be against the Code of Conduct of Students

In case of such a revocation, the student will have to repay the scholarship amount to Dr. D. Y. Patil Vidyapeeth, Pune (Deemed to be University).

The decision of the Vidyapeeth will be final and binding in all such matters. Scholarship once revoked will not be revived under any circumstances.

The Authorities of Dr. D. Y. Patil Vidyapeeth, Pune (Deemed to be University) hold absolute rights to cancel, modify or postpone the Scholarship and its terms & conditions at any point of time without any prior intimation.

COMPOSITION OF SCHOLARSHIP SELECTION COMMITTEE

The Vice Chancellor shall nominate members of Scholarship Selection Committee for a period of Two Years based on following Constitution:

Chairman	Director, Dr. D. Y. Patil Biotechnology & Bioinformatics Institute, Pune
Member	Finance Officer, Dr. D. Y. Patil Vidyapeeth, Pune (Deemed to be University)
Member	Representative of Exam Department, Dr. D. Y. Patil Vidyapeeth, Pune (Deemed to be University)
Member	Senior Professor, Dr. D. Y. Patil Biotechnology & Bioinformatics Institute, Pune
Member	Representative Student Welfare, Dr. D. Y. Patil Biotechnology & Bioinformatics Institute, Pune
Member	Research Coordinator, Dr. D. Y. Patil Biotechnology & Bioinformatics Institute, Pune
Member Secretary	BT-AI Programme Course Co-ordinator, Dr. D. Y. Patil Biotechnology & Bioinformatics Institute, Pune

FUNCTIONS AND POWERS OF THE SCHOLARSHIP SELECTION COMMITTEE

The Committee on receiving the Provisional Merit List along with Scrutinized Application Forms and Documents shall interview the candidates.

The Committee shall give scores based on the applicant's responses as per the parameters.

The committee shall further prepare a Final Merit List based on their final scores recommending qualified candidates to receive scholarships.

In case the number of eligible students for Dr. P. D. Patil Merit Scholarship is more than sanctioned number than for First Year Students their marks of other subject shall be taken into consideration. For Second Year students their other academic performance parameters shall be taken into consideration for scrutiny before interview and during interview.

The decision of Scholarship Selection Committee shall be final. In case of any issue or grievance related to the decision an appeal can be made to the authorities of Dr. D. Y. Patil Vidyapeeth, Pune (Deemed to be University) who shall take appropriate decision based on the evidences produced. Such decision shall be final and binding on all students.

Sd/-
Dr. A. N. Suryakar
(Registrar)

SCHOLARSHIP APPLICATION FORM

(For First Year Students)

Latest Photo

Name of the College : Year of Admission :

Branch / Faculty :

Name: Block Letters [As per your XIIth Mark list]	
Date of Birth: [As per your Xth Mark list]	
Sex [Male/ Female / Others]	
Father's/ Mother's Name:	
Address for correspondence:	
Year / Class / Div. :	
12th / PCM Score:	
JEE / AIBTAIET / MH – CET Score **(Tick Whichever Applicable)**	
Bank details: Account Number Name (As on Passbook) Branch IFSC code of the bank	

Note: Account number should be exactly as appearing on the Bank Passbook / Cheque book. Copy of Passbook / Cheque should be obtained from student for confirmation.

Applicants Sign **Verified by –**

Name: **Admission Committee,**

 Dr. D. Y. Patil Biotechnology &

Date: **Bioinformatics Institute, Pune**

Place:

SCHOLARSHIP APPLICATION FORM

(From Second Year Onwards)

Name of the College :   Year of Admission :

Branch / Faculty :

Latest Photo

Name: Block Letters [As per your XIIth Mark list]	
Date of Birth: [As per your Xth Mark list]	
Sex [Male / Female / Others]	
Father's / Mother's Name:	
Address for correspondence:	
Year / Class / Div.:	
12th / PCM Score:	
JEE / AIBTAIET / MH – CET Score **(Tick Whichever Applicable)**	
First Year Consolidated Percentage / Score **Second Year Consolidated Percentage / Score** **Third Year Consolidated Percentage / Score**	
Bank details: Account Number Name (As on Passbook) Branch IFSC code of the bank	

Note: Account number should be exactly as appearing on the Bank Passbook / Cheque book. Copy of Passbook / Cheque should be obtained from student for confirmation.

Applicants Sign   **Verified by -**

Name: **Examination Committee,**
                    Dr. D. Y. Patil Vidyapeeth, Pune
Date: **(Deemed to be University)**
Place:

UNDERTAKING FORM

Declaration of the Students and Parent\Guardian for the purpose of acceptance of the scholarship granted

I son/daughter of Shri./Smt. _____ presently residing at

_____solemnly affirms and gives undertaking as

follows: -

1. That my son/daughter/dependent Shri./Kumari _____ who has been provisionally selected for the "Dr. P. D. Patil Merit Scholarship for Students", is studying _____.
2. That my ward is not availing scholarship from any other source.
3. That the above said information is accurate/ true to my knowledge.
4. That I, in the event of the particulars given in this declaration being found false, shall abide to pay full fees for the particular year, and later I shall not claim any scholarship for my ward and Dr. D. Y. Patil Vidyapeeth's decision on whether the declaration of particulars is false shall be final and binding on me.

Signature

(   )   (   )

   Name of Student   **Name in full (Parent/Guardian)**

STUDENT CONSENT FORM

FORM FOR CONFIRMATION FROM STUDENTS RECEIVING DR. D. Y. PATIL MERIT SCHOLARSHIP HAVE TAKEN ADMISSION IN THE NEXT YEAR OF THEIR COURSE AND THAT THEY ARE NOT RECEIVING SCHOLARSHIP FROM ANY OTHER SOURCE

Name of College :

Admission Year :

Merit No.	Student Name	PRN No.	Course Year Passed	Course Year to which Admitted	Date of Admission	Whether receiving Scholarship from any other source (Yes/No)	Change in Bank account (Y/N). If Yes, provide details of new account.

(To be signed along with seal by)   **Head of Institution**

Note: This form should be prepared based on Admission Year of the students. Do not merge data for multiple admission years in one form.

MERIT LIST FROM EXAMINATION DEPARTMENT

FORM FOR CONFIRMATION OF MERIT LIST TO DECIDE ELIGIBILITY FOR SCHOLARSHIP

Name of College :

Admission Year :

Merit No.	PRN No.	Student Name	Course Year Passed	Semester Wise Marks					
				Sem I	Sem II	Sem III	Sem IV	Sem V	Sem IV

(To be signed along with seal by)   **Examination Department**

Note: This form should be prepared based on Admission Year of the students. Do not merge data for multiple admission years in one form.

<u>DR P.D. PATIL MERITSCHOLARSHIP CARD</u>

Name of College :

Admission Year :

Disbursement Type : First Time /Continuing

Latest Photo

Student Name: Block Letters **[As per your XIIth Mark list]**	
Date of birth: **[As per your Xth Mark list]**	
Merit Number	
Branch/Year / Class / Div.:	
Address for Correspondence:	
Sign – Scholarship Committee:	
Sign – Student:	

(To be signed along with seal by)   **Head of DPU Finance/ Admin**

DPU

DR. D. Y. PATIL VIDYAPEETH, PUNE

(Deemed to be University)

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